This form should be used to document attendance and what you learned at events and workshops associated with the Undergraduate Coaching Certificate Program. The information reported in this form will be verified against event attendance records. Complete the form then upload to dashboard to receive credit. Only typed submissions will be accepted.

|  |  |
| --- | --- |
| Student Name: |  |
| Event Name: |  |
| Event Date: |  |
| Location: |  |
| Speaker/Moderator: |  |

**Summarize the event including topic covered and key concepts.**

|  |
| --- |
|   |

**Explain what personally resonated with you and what you learned by attending this event. Include how you can apply this knowledge to your own coaching career.**

|  |
| --- |
|   |

**Give feedback on the event. What did you like about the event? Do you have any recommendations for improvement? Do you feel this event was beneficial to the overall learning of the Undergraduate Coaching Certificate Program and why?**

|  |
| --- |
|  |